



## **INTERNSHIPS**

The Greens/EFA Group in the European Parliament offers internships at its Secretariat in Brussels. These are established to give students or people who have recently graduated from university the opportunity to build on the knowledge acquired during their studies and to familiarise themselves with the activities of the Greens/EFA Group in the EP.

The Group offers **full-time paid** internships of **5 months**.

We employ a **maximum of 10 interns** and will nominate an experienced staff member as **supervisor** for each intern to provide guidance throughout the internship. The **objectives** of the placement will be noted in an "internship agreement". The **tasks** may include supporting the Greens/EFA policy advisors, Communications team, campaigners or Central Secretariat in their daily work: monitoring parliamentary work, following the Group's campaigns, drafting notes, updating databases, helping in the organisation of Group events or with press work, etc.

There are **two starting dates for internships** with corresponding application deadlines.

<b>Deadline for receipt of applications</b>	<b>Beginning of internship</b>
<b>31 October, 23:59 CET</b>	<b>Mid-February</b>
<b>31 May, 23:59 CET</b>	<b>Mid-September</b>

All applications will be examined and all candidates, whether successful or not, will be personally notified of the outcome of their application by the Human Resources department.

- **Eligibility criteria**

Applicants for internships have to fulfil the following conditions:

- Be a student (proof of student status will be requested at a later stage) or recently graduated with an officially recognised higher degree (copy of university diploma will be requested at a later stage).
- Be aged 18 or over on their internship start date.
- Be a national of a Member State of the European Union or an accession/candidate country. However, the Group may offer a limited number of internships to nationals of other countries.
- Share Green values.
- Have an excellent standard of English and be fluent in at least one other EU language.
- Not have any other internship or professional activity in parallel.

- **Positive action programme**

The Greens/EFA Group is an equal opportunity employer. We promote gender balance, diversity and are committed to creating an inclusive environment and to promoting active political participation of persons with disabilities and of disadvantaged groups; they are encouraged to submit their application.

In case of equal appreciation on competence and suitability for the position, preference will be given to applicants from disadvantaged groups.

- **Allowance**

The internship **allowance shall be of 1.300 € per month.**

- **Application**

**Your application shall consist of the following documents (in this order) in English:**

**- The completed internship form (available on the internship web page)**

**- Your CV (Europass or resume)**

**- A motivation letter**

**Please save your application in PDF format as one file as follows "Application\_your name" (example: Application\_Smith) and send it by email to the Greens/EFA Human Resources department: [Greens.HR@europarl.europa.eu](mailto:Greens.HR@europarl.europa.eu)**

**Please indicate in the subject title of the email the preferred starting date** (February or September internship programme).

Additional documents (recommendation letters, university diploma, etc.) are not necessary and will not be taken into account at this stage.

The Greens/EFA Group supports the European Quality Charter on Internships and Apprenticeships <http://qualityinternships.eu/>

Important:

- We do not have internship programmes during summer (July-August).
- Internships in the Greens/EFA Group are not part of the larger traineeship programme of the EU institutions: if you have already carried out an internship in a European institution you can still apply for an internship with us. Please note however that if you carry out an internship in our Secretariat longer than two months, you will not be able to apply for the Schuman internships since political groups are considered as bodies of the EU.
- If you want to apply for an internship with a Greens/EFA MEP, please send your application directly to the concerned Member. MEPs manage their own internship programmes. You can consult the list of Greens/EFA Members on our website: <https://www.greens-efa.eu/en/who-we-are/our-meps>